

Governance and Audit Committee Workplan at as 5 June 2023

Purpose:

This report provides details of reports scheduled for committee for the 2023/24 electoral cycle.

Recommendation:

1. That members note the report.

Date	Title	Lead Officer	Purpose of the report
13 JUNE 2023			
13 Jun 2023	Unaudited Statement of Accounts 2022/23	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	The 2022/23 Unaudited Statement of Accounts is presented for scrutiny
13 Jun 2023	Draft Annual Governance Statement 2022/23	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present the draft AGS for 2022-23
13 Jun 2023	Internal Audit Draft Annual Plan 2023/24	Tony Maycock, Principal Auditor, Lincolnshire County Council	To present an updated version of the Annual Plan for 2023/24
13 Jun 2023	Internal Audit Charter 2023/24	Tony Maycock, Principal Auditor, Lincolnshire County Council	To present the Internal Audit Charter for 2023/24
25 JULY 2023			
25 Jul 2023	Mid year Strategic Risk Review	Katy Allen, Corporate Governance Officer	To undertake a review of all the strategic risks as requested by G&A committee
25 Jul 2023	Internal Audit Quarter 4 Report 2022/23	Alastair Simson, Principal Auditor, Lincolnshire County Council	To present the Quarter 4 report from Internal Audit.
25 Jul 2023	Internal Audit Annual Report 2022/2023	Tony Maycock, Principal Auditor, Lincolnshire	To present the internal audit annual report.

County Council

25 Jul 2023	Annual Voice of the Customer Report 2022/23	Natalie Kostiuk, Customer Experience Officer	To summarise customer feedback received during the year 2022/23 and analyse customer contact demand data to provide a clear view of the voice of the customer.
25 Jul 2023	Annual Counter Fraud Report 2022/23	Emma Foy, Director of Corporate Services and Section 151 Officer	To inform members of counter fraud activity, instances of fraud during the year and future

26 SEPTEMBER 2023

26 Sep 2023	Report to those Charged with Governance - External Audit Completion Report (ISA260)	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present to those charged with governance, the External Audit report on the quality of the Statement of Accounts and Annual Governance Statement 2022/23
26 Sep 2023	Annual Governance Statement 2022/23	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present the Annual Governance Statement 2022/23 in conjunction with the Audited Statement of Accounts 2022/23
26 Sep 2023	Audited Statement of Accounts 2022/23	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	The 2022/23 Audited Statement of Accounts is presented for scrutiny
26 Sep 2023	Member Development Annual Report 2022/2023	Ele Snow, Senior Democratic and Civic Officer	To review Member Development for the previous Civic Year and to agree relevant actions for the current Civic Year
26 Sep 2023	6 Month Review of Strategic Risks	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present the 6 month review of strategic risks
26 Sep 2023	Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter Report 2022/23	Natalie Kostiuk, Customer Experience Officer	Report on the Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter 2023 covering complaints referred to and decided by them between April 2022 and March 2023. Examining upheld complaints, learning actions and benchmarking with other similar authorities.

28 NOVEMBER 2023

28 Nov 2023	Internal Audit Quarter 2 Report 2023/24	Tony Maycock, Principal	To present the Quarter 2 report 2023/24 from Internal
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28 Nov 2023	Annual Governance Statement Update	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To update on the Annual Governance Statement 2023-24 Action Plan
28 Nov 2023	Review of Whistleblowing Activity	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present data on Whistleblowing Activity in the past Civic year.
23 JANUARY 2024			
23 Jan 2024	Draft Treasury Management Strategy 2024/25	Emma Foy, Director of Corporate Services and Section 151 Officer	To present West Lindsey District Council's Draft Treasury Management Strategy for 2024/25.
23 Jan 2024	Internal Audit Quarter 3 Report 2023/24	Tony Maycock, Principal Auditor, Lincolnshire County Council	To present the Quarter 3 Internal Audit Report.
12 MARCH 2024			
12 Mar 2024	Accounts Closedown 2023/24 Accounting Matters	Emma Foy, Director of Corporate Services and Section 151 Officer	To review and approve the accounting policies, actuary assumptions and materiality levels that will be used for the preparation of the 2023/24 accounts
12 Mar 2024	External Audit Strategy Memorandum (Plan) 2023/24	Emma Foy, Director of Corporate Services and Section 151 Officer	To present the 2023/24 External Audit Strategy
12 Mar 2024	Internal Audit Draft Annual Plan 2024/25	Tony Maycock, Principal Auditor, Lincolnshire County Council	To present the Draft Annual Plan for Internal Audit for the 2024/25 committee year.
12 Mar 2024	Combined Assurance Report 2023/24	Tony Maycock, Principal Auditor, Lincolnshire County Council	To present the Report from the Combined Assurance aspect for 2023/24